

Checklist for Recognizing Slip, Trip and Fall Hazards

Work Area: _____

Date: _____

ITEM

1. General Work Environment

OK? CORRECTIVE ACTIONS

- Documented, functioning housekeeping program in place

- All workstations clean, sanitary and orderly

- Adequately lit

- Work surfaces kept dry

- Spills cleaned up immediately according to proper procedures

- Combustible scrap, debris and waste stored safely and removed from worksite properly

- Regulated waste discarded according to federal, state and local regulations

- Accumulations of combustible dust routinely removed from elevated surfaces

- Oily and paint-soaked waste disposed in metal waste cans

- Other: _____
- Other: _____
- Other: _____

Notes: _____

Checklist for Recognizing Slip, Trip and Fall Hazards—continued

Work Area: _____

Date: _____

ITEM

2. Aisles and Walkways

OK? CORRECTIVE ACTIONS

- | | | |
|---|-------|-------|
| • Kept clear | _____ | _____ |
| • Marked as appropriate | _____ | _____ |
| • Adequately lit | _____ | _____ |
| • Free of surface defects | _____ | _____ |
| • Mats and carpets properly anchored with no worn, frayed or upturned edges | _____ | _____ |
| • Wet surfaces covered with high-traction material | _____ | _____ |
| • Walkway free of protruding objects | _____ | _____ |
| • Walkway free of cords, cables wiring, open drawers and other obstacles | _____ | _____ |
| • Spills cleaned up immediately | _____ | _____ |
| • Slight changes in elevation clearly identifiable | _____ | _____ |
| • Adequate headroom | _____ | _____ |
| • Guardrails provided when walkway is elevated | _____ | _____ |
| • Bridges provided over conveyers and similar hazards | _____ | _____ |
| • Other: _____ | _____ | _____ |
| • Other: _____ | _____ | _____ |

Notes: _____

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ITEM

3. Stairs, Stairways and Ramps

OK? CORRECTIVE ACTIONS

- Adequately lit _____
- Generator or battery powered emergency lighting available _____
- Handrails on all stairways with four or more risers and on ramps _____
- Stairways at least 22 inches wide _____
- Stairs that change direction have landing platforms _____
- Stairs angle no more than 50 and no less than 30 degrees _____
- Stairs of uniform size and shape _____
- Steps have slip-resistant surface and nosings _____
- Handrails between 30 and 34 inches from the leading edge of stair treads _____
- Handrails located at least 3 inches from the wall they are mounted on _____
- Stair bottom and top clear of swinging doors _____
- Other: _____
- Other: _____

Notes: _____

Checklist for Recognizing Slip, Trip and Fall Hazards—continued

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ITEM

4. Floor and Wall Openings

OK?

CORRECTIVE ACTIONS

- Openings guarded by a cover, guardrail or equivalent (except at entrance to stairways or ladders) _____
- Toeboards installed around the edges of permanent floor openings _____
- Skylight screens constructed and mounted to hold at least 200 pounds _____
- Grates and similar covers over floor openings designed so that foot traffic or rolling equipment will not get caught _____
- Manhole covers, trench covers and similar covers, plus their supports carry a truck rear axle load of at least 20,000 pounds when subject to vehicle traffic _____
- Other: _____
- Other: _____

Notes: _____

Checklist for Recognizing Slip, Trip and Fall Hazards—continued

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ITEM

5. Elevated Surfaces

OK? CORRECTIVE ACTIONS

- | | | |
|---|--------------|--------------|
| <ul style="list-style-type: none"> • Signs posted showing elevated surface load capacity | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> • Guardrails on surfaces elevated more than 30 inches above floor or ground | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> • Elevated surfaces provided with 4-inch toeboards | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> • Permanent means of access and egress provided to elevated storage and work surfaces | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> • Required headroom provided | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> • Material on elevated surfaces placed to prevent it from tipping, falling, collapsing, rolling and spreading | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> • Dock boards or bridge plates used when transferring materials between docks and trucks or rail cars | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> • Other: _____ | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> • Other: _____ | <p>_____</p> | <p>_____</p> |

Notes: _____

Checklist for Recognizing Slip, Trip and Fall Hazards—continued

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ITEM

6. Ladders and Scaffolding

OK? CORRECTIVE ACTIONS

- | | | |
|--|--------------|--------------|
| <ul style="list-style-type: none"> ● Portable step ladder height 20 feet or less | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Portable step ladder equipped with a metal spreader or locking device | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Single ladder height 30 feet or less | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Extension ladder height 60 feet or less | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Fixed ladder height 30 feet or less—after 30 feet, landing platforms every 30 feet | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Fixed ladders over 20 feet equipped with a cage | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Ladders and scaffolds free of cracks, loose rungs and sharp edges | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Ladders and scaffolds free of dirt and grease | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Ladders and scaffolds have slip resistant grips | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Employees are following safe standards and procedures | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Footing on scaffolding sound, rigid, and capable of carrying maximum load | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Scaffolding capable of carrying 4 times its maximum load | <p>_____</p> | <p>_____</p> |
| <ul style="list-style-type: none"> ● Other: _____ | <p>_____</p> | <p>_____</p> |

Notes: _____

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ITEM

7. Parking Lots and Sidewalks

OK?

CORRECTIVE ACTIONS

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> • Kept clear of fallen timber/debris as well as loose gravel • Curbs and ramps properly color coded • Clear of snow and ice • Speed bumps and tire stops clearly marked • Adequately lit • Free of surface defects • Free of upheaval • Fluids cleaned up immediately • Slight changes in elevation clearly identifiable • Guardrails provided when walkway is elevated • Other: _____ • Other: _____ | <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> |
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Notes: _____

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