

SEAT BELT POLICY – SAMPLE 2

Required Seat Belt Use:

_____ values the lives and safety of its employees. It is estimated that seat belts reduce the risk of death in a motor vehicle crash by 45%; therefore, _____ has adopted the following policy concerning employee seat belt usage.

All employees and their passengers are required to use a seat belt when traveling in any vehicle while in the course of conducting _____ business. The requirement applies to business travel in a vehicle owned by _____, in a rental vehicle or in a vehicle owned by an individual employee, regardless of whether the employee is compensated for the use of his/her vehicle.

If an employee is provided a county-owned vehicle that is used in the course of his/her employment and is also available for that employee's personal use, that employee, together with all passengers who occupy the vehicle at any time and for any purpose, whether business-related or personal, are required to use seat belts at all times the vehicle is in motion.

The use of seat belts is to be considered a condition of employment with _____. Failure to abide by this stated policy will be considered a breach of that condition of employment and subject the person in violation to disciplinary action, including suspension and possible termination.