LGRMS RISK CONTROL ACCG | GMA

December 2020

SAFETY THEME

LOCAL GOVERNMENT RISK MANAGEMENT SERVICES, INC., - A Service Organization of the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA** and the **GEORGIA MUNICIPAL ASSOCIATION**

The Safety Theme program is designed to help you get an important safety message across to all employees in a simple-to-use format that can be completed each month.

Monthly Poster Theme

Make copies and post them wherever you will get the most impact.

Training Calendar

Due to the COVID-19 pandemic, **all in-person LGRMS training is on hold until further notice.** Please see our training calendar on the LGRMS website for the most current information.

www.lgrms.com
Click on "**Training Calendar**"

Safety Theme Article

The article expands on the poster message for the month. Make copies and hand them out to each meeting participant.

In This Issue:

Participant Sign-In Sheets: Use the sign-in sheet to document your safety training.
Suggested Agenda for the Monthly Safety Meeting:
>>>Assemble the participants.
>>>Hand out copies of the article and pass around the sign-in sheet.
>>>Read the Safety Theme aloud.
>>>Discuss aspects of the theme relevant to the department, with examples. Ask for ideas and encourage participation.

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BE SURE TO

Decorate

SAFELY

HAVE A SAFE AND HAPPY HOLIDAY SEASON!

Holiday Safety

Believe it or not, the holiday season is once again upon us. Although many have decided to spend this year at home and celebrate with family via Zoom as a result of the ongoing pandemic, holiday safety should remain a top priority to prevent accidents.

To assist with this effort, the National Safety Council, released the following check list to bear in mind as holiday decorations get underway (the full article may be found here: https://www.nsc.org/home-safety/tools-resources/seasonal-safety/winter/holiday).

- Keep children and pets clear of plants such as misteloe, holly berries, poinsettias, Jerusalem cherry and amaryllis. They have the potential to be poisonous.

- Check artificial Christmas trees to ensure that they carry the "fire resistant" label.

- Remove approximately 2 inches from the trunks of live Christmas trees. This helps to keep them hydrated; thus reducing fire hazards.

- Be sure to leave about 3 feet between your tree, the fire place, or other heat sources.

- Do NOT allow your Christmas tree, or decorations to block entrances/exits.

- Do NOT place breakable ornaments where small children may access them. Fragile ornaments with detachable parts should be placed on higher branches.

- Lighting should be used in designated areas. For example, do NOT use indoor lighting for outdoor settings, and vice versa.

- Use the proper ladder when hanging decorations.

- Dispose of lighing that is broken, cracked, frayed or has loose connections.

- Do NOT overload plugs into sockets.

- Do NOT damage light wires with nails or tacks when hanging them.

- Keep lights and plugs away from water sources; this includes melted snow and puddles.

- Be sure to turn off any lights and decorations at the end of the evening.

- Position candles outside the reach of small children, and in an area that they cannot be knocked or blown over.

- Place lighters and matches in a safe area away from children.

- Flameless candles should be used near flammable objects.

- Do NOT burn trees, wrapping paper, or other decorations in your fireplace. Dispose of them properly.

- Be certain to place a screen in front of the fireplace while there is a fire burning.

- Never leave open flames unattended. Blow out candles or put out fire in the fireplace before going to bed.

- Prior to starting a fire, be sure to have the chimney checked and cleaned at least once a year.

A Service Organization of the Association County Commissioners of Georgia and the Georgia Municipal Association

This Month: December 2020

Holiday Safety

GEORGIA
MUNICIPAL
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Advancing Georgia's Counties.