



**ACCG
SAFETY
DISCOUNT
PROGRAM**

2025

**** IMPORTANT ****

- ***NEW* ONE SAFETY VERIFICATION FORM COMBINED (ACCG-GSIWCF & ACCG-IRMA)**
The **ACCG Safety Verification Form** for ACCG-GSIWCF and ACCG-IRMA has been combined into one form for 2025. Information for the appointed Safety Coordinators must be provided, in addition to the training requirements, departmental safety meetings, and Safety Committee meetings. By checking the appropriate boxes above the signature line, the County Chairman's signature will verify that the County has fully complied with the requirements for ACCG-GSIWCF and/or ACCG-IRMA. The Eligibility Requirements must be **completed** between **October 1, 2023 and September 16, 2024**.
 - **SAFETY ACTION PLAN (S) (ACCG-GSIWCF & ACCG-IRMA)**
Develop a **Safety Action Plan** to address the workers' compensation and/or property & liability loss trends. Each member will be provided with information and loss runs in February. The Sheriff's Office is encouraged to develop a Safety Action Plan for their operations using a separate copy of the form found on page 10.
 - **ACCG-GSIWCF EMPLOYEE SAFETY GRANT PROGRAM**
ACCG-GSIWCF members who have **qualified** for the *2024 ACCG-GSIWCF Safety Discount* are eligible to **apply** for the **2024 ACCG-GSIWCF Employee Safety Grant**. This grant provides financial assistance to members for the purpose of reducing employees' accidents and injuries through additional training, equipment or services. Purchased items may correlate with Action Items referenced on the Safety Action Plan.
 - **LAW ENFORCEMENT RISK SPECIALIST (LERS)**
The Sheriff's Office has increased liability risks due to its law enforcement operations. In an effort to prevent and minimize claims, the Sheriff's Office specific requirements have been added to the ACCG-IRMA Safety Discount Program are shown on pages 20-21.
 - **LGRMS TRAINING REQUIREMENT**
In addition to the Safety Coordinator attending the Safety Coordinator Modules, any employee may meet the additional training requirement in one of the following ways:
 1. **One (1) LGRMS Regional Training Session**
 2. **Completion of 3.5-hour online Crisis Coordinator Program**
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- **SUBMIT a SAFETY ACTION PLAN by April 1, 2024** to Dan Beck at dbeck@lgrms.com.
 - **APPLY FOR THE ACCG SAFETY DISCOUNT PROGRAM**
Submit the ACCG Safety Discount Verification Form **between August 1st and September 16th** to accginsurance@accg.org.
 - **APPLY FOR THE 2024 ACCG-GSIWCF EMPLOYEE SAFETY GRANT**
Submit the ACCG-GSIWCF Employee Safety Grant Application and the requested documents **between May 1 and August 31, 2024** to accginsurance@accg.org.



2025

***SAFETY FIRST
INJURIES LAST***



WORK SMART
from the
START



191 Peachtree Street NE Suite 700
Atlanta, Georgia 30303
ph 800.858.2224
fax 404.522.1897
accg.org

DATE: **January 2024**

TO: **Safety Coordinators & Insurance Contacts**

COPY: **County Chairmen & Managers/Administrators**

FROM: **Penny J. Henderson**
ACCG Insurance Programs

SUBJECT: **ACCG SAFETY DISCOUNT PROGRAM & EMPLOYEE SAFETY GRANT**
ACCG - Group Self-Insurance Workers' Compensation Fund
2025 Policy Period
ACCG - Interlocal Risk Management Agency
2025-2026 Policy Period

ACCG Insurance Programs and Local Government Risk Management Services (LGRMS) have collaborated for over 25 years to create a safer workplace for local governments in every county of Georgia. A safe workspace minimizes the frequency and severity of injuries that impact the lives of employees. The success of the ACCG Safety Discount Program involves each Member joining with ACCG & LGRMS and becoming part of the Safety Team that continues to succeed in setting a safety culture within each County and Authority in Georgia. Together we are building a better tomorrow *TODAY*.

The **2025 ACCG SAFETY DISCOUNT PROGRAM** workbook provides detailed instructions to guide members of the ACCG-GSIWCF and ACCG-IRMA Insurance Programs on how to comply and earn the safety discounts and the **2024 ACCG EMPLOYEE SAFETY GRANT**. The discount is intended to encourage members to institute some basic measures which have proven to be effective in preventing injuries and reducing the cost of injuries that do occur.

The **ACCG - Interlocal Risk Management Agency** offers a *5% safety discount* on the property and liability contributions. This program is designed for counties to avoid or minimize the frequency and severity of their property and liability losses with an emphasis on law enforcement; therefore, *the discount is NOT applicable to authorities*.

Members of the **ACCG - Group Self-Insurance Workers' Compensation Fund** are eligible to receive a *7.5% safety discount* on the 2025 workers' compensation contributions. *The discount is available for counties & authorities*.

An effective **SAFETY ACTION PLAN** will improve the member's experience rating factor which can reduce the future contributions. Creating a SAFETY ACTION PLAN will help to identify loss trends and prevent similar claims. A SAFETY ACTION PLAN must be submitted to Dan Beck with Local Government Risk Management Services at dbeck@lgrms.com by **April 1, 2024**.

NEW this year is to submit only ONE ACCG SAFETY DISCOUNT VERIFICATION FORM no earlier than **August 1, 2024** and no later than **September 16, 2024**. The SAFETY DISCOUNT VERIFICATION FORM must be signed by the Chairman. Please send to the email address: accginsurance@accg.org. To retain an evidence of transmittal, use the delivery and confirmation under Options and keep the originals for your records.

****Please Note****If the **SAFETY DISCOUNT VERIFICATION FORM** is **NOT** submitted, the organization will **NOT** be eligible for the discount.

If the active member was approved for the 2024 ACCG-GSIWCF SAFETY DISCOUNT and is current with their premiums, the member is also permitted to apply for the **ACCG EMPLOYEE SAFETY GRANT**. The award of the EMPLOYEE SAFETY GRANT is to provide financial assistance for the purchase of training, equipment, or services to reduce employees' accidents and injuries, which may be identified on the Safety Action Plan. Applications will be accepted beginning **May 1, 2024**, and reviewed by a committee. Once approved and a proof of purchase is received, grant funds will be processed.

ACCG Insurance Programs would like ALL the members to succeed in implementing the discount requirements and actively controlling losses by preventing injuries and accidents!

If you have any questions about the ACCG SAFETY DISCOUNT PROGRAM, please contact Penny Henderson at 404-589-7834 or phenderson@accg.org. Your LGRMS Risk Control Consultant is also an excellent source of assistance.

cc: Dena Stewart, Manager of Property & Casualty Programs
Ashley Abercrombie, Director of Property & Casualty Programs
Dan Beck, Director of Local Government Risk Management Services



ACCG SAFETY DISCOUNT PROGRAM

ELIGIBILITY REQUIREMENTS

INTERLOCAL RISK MANAGEMENT AGENCY

[Property & Liability]

and

GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND

Members of the ACCG Insurance Programs who comply with the following safety incentive discount requirements will be eligible to receive a discount on their annual insurance contributions.

ACCG-IRMA [Counties only]	5% discount	July 1, 2025-26 Policy Year
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ACCG-GSIWCF	7.5% discount	January 1, 2025 Policy Year
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The required procedures are the foundation for an effective safety program and are used as a basic guideline for implementing a loss control and safety program. Members are encouraged to provide a safer workplace by adding additional procedures based on the needs of the organization.

The **ACCG SAFETY DISCOUNT VERIFICATION FORM** must be completed and submitted to ACCG Insurance Programs between **August 1 and September 16, 2024**. The ACCG Safety Discount Verification Form is located on page 17. Local Government Risk Management Services will be notified and will make an appointment to conduct the safety audit. Once the confirmation is received from LGRMS indicating the member has passed their audit, the discount will be applied to the renewal insurance contribution.

ADDITIONAL REQUIREMENTS FOR GSIWCF BEGIN ON PAGE 13 AND ON PAGE 18 FOR IRMA.

**THE REQUIREMENTS BELOW APPLY TO THE SAFETY COORDINATORS OF BOTH
ACCG-IRMA & ACCG-GSIWCF INSURANCE PROGRAMS.**

1. **A SAFETY COORDINATOR MUST BE APPOINTED.** The Safety Coordinator may be any person who works in the organization. A new position does not need to be created in order to comply with these standards. One individual may serve as the ACCG-IRMA and ACCG-GSIWCF Safety Coordinator. The Safety Coordinator is responsible for working with management to coordinate the actions below.

SAFETY COORDINATOR RESOLUTION accg.org/insurance/samplepolicies

- **ATTEND SAFETY COORDINATOR MODULES I, II, OR III** training presented by Local Government Risk Management Services (LGRMS). The Safety Coordinator is required to take one Safety Coordinator class per year until they have completed all the modules. Once all three sessions have been attended by the Safety Coordinator, the **SAFETY COORDINATOR TRAINING MODULES** will not need to be repeated, as long as the Safety Coordinator does not change. If a new Safety Coordinator is appointed by the member, the new Coordinator will need to complete the training. Other employees may also attend this training.
- **COORDINATE SAFETY TRAINING AND IMPLEMENT SAFETY RULES** for supervisors and employees. The Safety Coordinator will ensure that appropriate documentation is posted at or near job sites that instruct injured employees how they should proceed in the event of an on-the-job accident.
- **COORDINATE SAFETY INSPECTIONS** to help identify potential claim exposures. Items to be documented for periodic inspections are all county vehicles, buildings & grounds, equipment & machinery, and work practices & procedures. LGRMS can provide county members with checklists and other assistance to help comply with this requirement.
- **COORDINATE DEPARTMENTAL QUARTERLY SAFETY MEETINGS.** A minimum of four safety review meetings must be held each year within the departments. If the fourth meeting has not taken place by the time the **SAFETY DISCOUNT VERIFICATION FORM** is due, that meeting must be scheduled to take place in the third quarter of 2024. A record of the departmental meeting, including topics discussed and a sign-in sheet to verify those in attendance, must be maintained to document compliance with this requirement.
- **COORDINATE QUARTERLY SAFETY COMMITTEE MEETINGS** to review all incidents and accidents [**INJURY OR PROPERTY DAMAGE**] impacting employees of the organization and the general public. These meetings should include representatives within the organization who can conduct a root cause analysis and document recommendations for improvements to prevent or minimize future occurrences. Records are to be maintained for proof of compliance and follow-up actions implemented.

The following is a suggested **TIMELINE** for the **SAFETY COORDINATOR**:

OCTOBER, NOVEMBER AND DECEMBER (2023)

- Conduct quarterly Safety Committee meeting to review incidents/accidents.
- Direct quarterly departmental safety meetings.
- Continue to work the existing Safety Action Plan.

JANUARY, FEBRUARY AND MARCH (2024)

- Conduct quarterly Safety Committee meeting to review incidents/accidents.
- Direct quarterly departmental safety meetings.
- Coordinate safety inspections with LGRMS Risk Control Consultant.
- Register to attend the LGRMS Safety Coordinator Modules I, II, and III until all courses are completed.
- Register an employee to attend LGRMS regional training course or equivalent.
- During February, loss runs, and loss analysis will be distributed by LGRMS.
- **Webinar:** Participate in the ACCG Safety Discount/Grant Program Overview hosted by Dan Beck of LGRMS at 2 - 3 p.m. on **February 29, 2024.**
- Create a new Safety Action Plan for 2024.

APRIL, MAY AND JUNE (2024)

- Conduct quarterly Safety Committee meeting to review incidents/accidents.
- Direct quarterly departmental safety meetings.
- Attend a LGRMS safety coordinator training course, if necessary.
- Ensure employee participates in a LGRMS regional training course or equivalent.
- **Deadline:** SUBMIT the Safety Action Plan to LGRMS by **April 1, 2024.**
- **Start Date:** SUBMIT 2024 Employee Safety Grant Application beginning **May 1, 2024.**

JULY, AUGUST AND SEPTEMBER (2024)

- Conduct quarterly Safety Committee meeting to review incidents/accidents.
- Direct quarterly departmental safety meetings.
- Confirm that one employee has attended LGRMS regional training or equivalent.
- Continue to work the 2024 Safety Action Plan.
- Complete Safety Inspections with LGRMS Risk Control Consultant.
- Participate in the LGRMS audit.
- **Deadline:** SUBMIT 2024 Employee Safety Grant Application by **August 30, 2024.**
- **Deadline:** SUBMIT 2025 Safety Discount Verification Form **August 1 - September 16, 2024.**

2. An **EMPLOYEE** from the organization must attend a minimum of **ONE TRAINING SESSION** administered by Local Government Risk Management Services. This is in addition to the Safety Coordinator attending the Safety Coordinator Modules previously described. The selected LGRMS training session may be on any topic that is appropriate for the attendee's job duties.

Another option to meet the training requirement is for **one employee to complete the 3.5-hour online CrisisCoordinator Program**. A summary will NOT be required. The participant will earn a certificate that will document their training.

****Please NOTE:** Participation in LGRMS Webinars **does not meet** the training session requirements. Members are encouraged to attend the regional training events to complete the Safety Discount Program.

- * **Onsite courses** do apply towards the training requirement.
- * **LGRMS webinars, online courses** and the **Health & Wellness Workshops** do NOT apply toward the Safety Discount.

To meet the Safety Discount deadline, consider taking advantage of the LGRMS training opportunities earlier in the year. A schedule of training sessions administered by LGRMS may be viewed on their website www.lgrms.com or obtained by calling 800-650-3120.

The single factor that most often prevents the members from receiving the Safety Discount is NOT completing the training requirement.

ALL TRAINING IS TO BE COMPLETED BY SEPTEMBER 16, 2024.

3. Members agree to cooperate and support the efforts of **LOCAL GOVERNMENT RISK MANAGEMENT SERVICES** and are required to respond to LGRMS' recommendations in writing within ninety (90) days following a loss control visit. Although the member does not have to conform to the recommendations explicitly, they must take the initiative to develop a plan to address the issue or explain why the opportunity for improvement was not taken.
4. The member shall implement and oversee a **DRUG-FREE WORKPLACE PROGRAM** to include, at a minimum, the following:
- A **DRUG-FREE WORKPLACE NOTICE** on all employment applications and/or in the personnel policy.
 - A written **DRUG-FREE WORKPLACE POLICY** regarding drug or alcohol use in the workplace.

Sample policies are located on the website. accg.org/insurance/samplepolicies

**MODEL SUBSTANCE ABUSE POLICY
OBSERVATION CHECKLIST
SAFETY SENSITIVE POSITIONS
PRE-EMPLOYMENT CONSENT & RELEASE FORM**

5. A **SEAT BELT POLICY** must be implemented and enforced by the member. The purpose of this policy is to establish mandatory seat belt use as an organizational priority and designate responsibility for implementation and enforcement. It is essential that DRIVERS and PASSENGERS use their seat belts while traveling on official company business.

The SEAT BELT POLICY applies to all employees and occupants of any vehicle driven by employees, including rentals and personal vehicles when used on official company business. The driver of the vehicle is responsible for enforcing seat belt use by all occupants. When possible, it is also the employee's duty to use a seat belt while operating equipment.

The member shall emphasize to the new employee the county/authority recognizes that seat belts are extremely effective in preventing injuries and loss of life in a crash. This commitment will be demonstrated by requiring a SEAT BELT POLICY and taking reasonable steps to enforce compliance with the policy. Managers and supervisors have an obligation to strongly encourage seat belt usage by communicating the benefits to their employees, monitoring compliance, evaluating effectiveness and taking disciplinary action against violations.

SEAT BELT POLICY [SAMPLE 1 & 2] accg.org/insurance/samplepolicies

6. A **CELL PHONE POLICY** must be implemented and enforced by the member for elected officials, officers and employees who require the use of cell phones in the performance of their official duties or employment. The purpose of this policy is to establish proper cell phone use as an organizational priority and designate responsibility for implementation and enforcement.

Those whose job responsibilities include regular or occasional driving and who have a cell phone for business use shall not use their phone while operating a motor vehicle on any public roadway, except in accordance with state law.

County-owned cell phones shall be used for county business only. All records pertaining to county-owned cell phones and all records pertaining to approved personnel's personal cell phones that relate to county business are subject to Georgia Open Records Act requests.

Managers and supervisors have an obligation to strongly encourage proper cell phone usage by communicating the benefits to their employees, monitoring compliance, evaluating effectiveness and taking disciplinary action against violations.

CELL PHONE POLICY [SAMPLE] accg.org/insurance/amplepolicies

7. SAFETY ACTION PLAN

For the 2025 ACCG Safety Discount Program, only ONE Safety Action Plan will have to be submitted to meet the requirement regardless of whether membership is in one or both Insurance Programs. If the Sheriff or any other constitutional officer wants to develop a separate safety action plan using the form on page 10, that is acceptable.

In February, LGRMS will provide each member with loss history to assist in an updated analysis. Upon receipt, the Safety Coordinator, the Safety Committee, and the County Leadership should:

- review the county's claims experience;
 - agree on risk reduction goals for the next year; and
 - update the Safety Action Plan.
- ❖ Fillable Safety Action Plan templates are provided on the website.
accg.org/insurance/safetyactionplan

It is important to understand the root cause and factors contributing to the county's workers' compensation and property and liability losses. An analysis provides valuable information on where to focus future loss control efforts to prevent or mitigate losses.

Members must complete the Action Items to reach their risk reduction goals. If assistance is needed, upon request the LGRMS Risk Control Consultants can help with this process by evaluating and providing feedback on the Safety Action Plan.

Once the Safety Action Plan is completed and approved as required by the 2025 ACCG Safety Discount Program, **please submit a signed copy** to Dan Beck, Director of Local Government Risk Management Services (LGRMS) at dbeck@lgrms.com **by April 1st, 2024.**

SAFETY ACTION PLAN

Member:		Time Period:	
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Loss Trend Analysis – Top Office/Departments by Loss Type by % of Claims Dollars

#1 Focus Office / Department:		
#	Loss Type (Cause)	% of Claims Dollars
1		
2		
3		

#2 Focus Office / Department:		
#	Loss Type (Cause)	% of Claims Dollars
1		
2		
3		

Action Items

#1 Focus Office / Department				
Loss Types Focus				
Risk Reduction Goal				
#	Action Item	Owner's Name	Target Date	Status
1				
2				
3				

#2 Focus Office / Department				
Loss Types Focus				
Risk Reduction Goal				
#	Action Item	Owner's Name	Target Date	Status
1				
2				
3				

	Print Name	Signature	Date
Top Elected Official / Administrator / Manager			
Leader of #1			
Leader of #2			

ACCG SAFETY ACTION PLAN FREQUENTLY ASKED QUESTIONS

** Ensure the Safety Action Plan is “SMART”:
Specific, Measurable, Achievable, Results-focused and Time-bound.*

- 1. What is the purpose of the ACCG Safety Action Plan Process?**
 - a. The purpose of this process is to ensure that the organization’s leaders are aware of their loss trends and that they have a plan to assist in the reduction of these loss trends.

- 2. Who develops the Safety Action Plan?**
 - a. The Safety Coordinator works with the leaders of the organization to develop the Safety Action Plan based on an analysis of the organization’s loss trends.

- 3. Where is a fillable Safety Action Plan found?**
 - a. A fillable Safety Action Plan is located on the ACCG website under Insurance Programs within the Safety Discount sections. accg.org/insurance/safetyactionplan

- 4. How does the member receive a Loss Trend Analysis and why?**
 - a. LGRMS will send each member a *Loss Trend Analysis* report in February.
 - b. The report helps the Safety Coordinator identify the two Focus Offices / Departments and the top associated causes or loss types.
 - c. Additional *Loss Trend Analysis* reports can be requested from your LGRMS Risk Control Consultant.

- 5. How are the Focus Offices / Departments identified?**
 - a. Typically, these would be the departments with the largest losses (Costs/Claims #s); and/or the departments with the best opportunity to impact their trends.

- 6. How are the Loss Types Focuses Identified?**
 - a. *Loss Types* are the causes or loss categories that generate the largest losses (Costs/Claims #s); and/or the causes with the best opportunity to impact the loss trends.

7. How is a Risk Reduction Goal set?

- a. Once a Loss Type Focus is selected, then the Safety Coordinator collaborates with the leaders of the Focus Offices / Departments to set the Risk Reduction Goal.

For example: The Loss Type Focus is motor vehicle incidents over the last 3 years, an average of ten motor vehicle incidents has occurred per year. A suggestion would be to set a Risk Reduction Goal between 2 to 4 incidents.

- * It is most important to select a goal, and review that goal on a monthly or at least quarterly basis against the progress of the team.

8. How is a Safety Action Plan developed to address the Loss Type Focus?

- a. The leaders of the Focus Offices /Departments will start by identifying the root cause of this loss type.
- b. Once the root cause has been identified, develop action items to eliminate that root cause.
- c. Action Items should focus on changing the culture (e.g., leadership commitment, employee engagement, policy change/update, training, and accountability).

9. Who needs to sign the Safety Action Plan?

- a. The top elected official or County Manager / Administrator, plus the leaders of the two Focus Offices / Departments, are to review and sign the Safety Action Plan.

10. Why does the Safety Action Plan need to be signed?

- a. This ensures the organization's leaders are aware of the loss trends and are committed to a plan to assist in the reduction of these losses.

11. When does the Safety Action Plan need to be completed and submitted?

- a. The Plan will need to be completed and submitted by **April 1st** to dbeck@lgrms.com.
- b. The Safety Coordinator and leaders of the two Focus Offices / Departments will review the Safety Action Plan on a quarterly basis to ensure implementation and goal progress.

ACCG

GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND

The following requirements apply to ALL members of ACCG-GSIWCF.

- 1. The following **PERSONNEL AND ADMINISTRATIVE PROCEDURES** are to be included during the **EMPLOYEE ORIENTATION** for each new employee.
 - The **PANEL OF PHYSICIANS** and the **BILL OF RIGHTS FOR THE INJURED WORKER** must be explained to each new employee by the member. A signature is required from each new employee indicating this has been accomplished.
 - A *valid* **PANEL OF PHYSICIANS** must be posted and maintained in prominent places at each work site as required by Georgia law.

PANEL OF PHYSICIANS accg.org/insurance/panelofphysicians

- A *valid* **BILL OF RIGHTS FOR THE INJURED WORKER** must be maintained and posted in prominent places at each work site as required by Georgia law.

BILL OF RIGHTS FOR THE INJURED WORKER accg.org/insurance/billofrights

- Explain the policies that are relevant to the employee's position (e.g. **SEAT BELT POLICY, RETURN TO WORK POLICY**, etc.)

- 2. The member must have a **RETURN TO WORK POLICY** in place to encourage various departments to accommodate the use of transitional employment if an injured employee is unable to perform normal job duties during their recovery period. The member must make a reasonably good-faith effort to return an injured worker to work at a modified job, if approved by the doctor. The ACCG Claims Administration Services representative will notify the member when an employee has been released to modified duty, but it will be the member's responsibility to perform a reasonable search to determine if a position is available.

RETURN TO WORK POLICY [SAMPLE] accg.org/insurance/samplepolicies

ACCG-GSIWCF

EMPLOYEE SAFETY GRANT PROGRAM

The EMPLOYEE SAFETY GRANT PROGRAM was created by the ACCG - Group Self-Insurance Workers' Compensation Fund Board of Trustees in 2018 and renewed in 2021. The Employee Safety Grant provides financial assistance to members to purchase safety equipment, training or services. The grant funds should help reduce employees' accidents and injuries, such as those identified on the Safety Action Plan. The Board allotted \$500,000 per year to eligible Fund members through 2024.

ACCG-GSIWCF members that earn the 7.5% Safety Discount for a particular policy year are then eligible to apply for the ACCG-GSIWCF Employee Safety Grant for that same year. To apply for the grant, a member must also be active at the time of distribution and current on premium payments.

The process for obtaining grant funds is relatively simple as outlined in the Qualifications and Requirements document. The one-page application should be completed and submitted for review, along with the most recent Safety Action Plan and estimated cost of the item(s). Examples of eligible requests include personal protective equipment, body armor, fire department turnout gear or washers/dryers for gear, ergo equipment, first aid equipment such as AEDs, and fees for safety-related courses.

Qualifications and Requirements for the Safety Discount Program along with a fillable PDF Application can be found: accg.org/insurance/gsiwcfdiscount.

For further assistance, LGRMS Director Dan Beck can be contacted at 678.686.6279; toll-free at 800.650.3120 or email dbeck@lgrms.com.

ELECTRONIC VERSIONS of the following forms are available on the ACCG Website:
accg.org/insurance/gsiwcfdiscount.

- ~ 2025 ACCG Safety Discount Program Workbook
- ~ Safety Action Plan Template
- ~ 2025 ACCG Safety Discount Verification Form [Fillable]

For Members who have RECEIVED the 2024 ACCG Safety Discount:

- ~ 2024 ACCG Employee Safety Grant Qualifications & Requirements
- ~ 2024 ACCG Employee Safety Grant Application [Fillable]

SAMPLE POLICIES referenced in the workbook are ONLY available online:
accg.org/insurance/samplepolicies.



GROUP SELF INSURANCE WORKERS COMPENSATION FUND

Workers Compensation
167 Members / January 2024

07/01/1982	ACCG	07/02/1982	Greene County	08/01/1990	Polk County Water, Sewage & Solid Waste Authority
02/24/1983	Appling County	10/01/2016	Habersham County	03/01/2002	Pulaski County
07/22/1982	Atkinson County	09/01/2000	Hancock County	07/01/1982	Putnam County
07/23/1997	Atkinson County Solid Waste Authority	10/01/2009	Haralson County	03/12/1983	Rabun County
09/21/1983	Bacon County	01/01/1990	Harris County	11/06/2009	Randolph County
05/22/1985	Baker County	10/08/1982	Hart County	07/28/1984	Rockdale County*
09/12/1982	Banks County	09/25/2007	Hart County Water & Sewer Utility	02/24/1994	Roddenbery Memorial Library
10/15/1992	Barrow County	01/01/2002	Heard County	01/01/2002	Satilla Regional Water & Sewer Authority
05/29/1991	Bartow County*	03/17/1992	Henry County *	04/29/1985	Schley County
02/01/2003	Bartram Trail Regional Library System	06/01/2002	Henry County Library System	07/22/1982	Screven County
08/01/1991	Ben Hill County	05/11/1995	Housing Authority Of Fulton County	01/10/1992	Screven-Jenkins Regional Library
01/22/1986	Berrien County	11/20/2009	Irwin County	06/15/1995	Seminole County
01/10/1986	Bleckley County	10/31/1985	Jackson County*	04/01/1997	South Georgia Regional Library System
03/01/1983	Brantley County	02/23/1983	Jasper County	07/01/2004	Southwest Georgia Regional Commission
01/29/1983	Bryan County	7/14/1986	Jeff Davis County	06/01/2005	Spalding County *
07/02/1982	Bulloch County*	10/01/2009	Jefferson County	01/01/1997	Stephens County
08/06/1986	Burke County	03/01/2008	Jefferson County Library System	07/20/1988	Stewart County
04/01/1990	Calhoun County	04/14/1986	Jenkins County	01/01/1991	Sumter County
01/10/1986	Candler County	04/03/1983	Johnson County	12/04/1982	Talbot County
05/13/1985	Carroll County*	02/26/1983	Jones County	07/01/1982	Taliaferro County
01/01/2002	Carroll County Water Authority	11/30/1983	Lamar County	02/07/1986	Tattnall County
01/23/1989	Catoosa County	01/01/2010	Lamar County Solid Waste Authority	04/29/1985	Taylor County
05/05/1986	Charlton County	11/30/1983	Lanier County	08/01/1984	Telfair County
01/01/1986	Chattooga County	07/01/1982	Laurens County	09/01/1988	Terrell County
01/01/2017	City of Dublin & Laurens County Development Authority	05/27/1986	Lee County	07/22/1982	Thomas County
02/22/1984	Clay County	09/02/1991	Liberty County	07/14/1992	Thomas County Public Library
12/19/1986	Clinch County	11/7/2015	Lincoln County	08/17/1982	Tift County
11/04/1988	Coffee County	07/14/1986	Long County	04/27/1989	Toombs County
01/01/2006	Colquitt County	07/22/1982	Lowndes County *	10/01/1996	Towns County
01/01/1983	Columbia County *	10/30/2009	Lumpkin County	07/01/1982	Treutlen County
06/10/2003	Conyers-Rockdale Library System	01/01/2012	Lumpkin County Water & Sewerage Authority	01/04/2006	Tri County Joint E-911 Authority
04/07/1983	Cook County	07/29/1987	Macon County	12/15/1982	Troup County *
01/01/2012	Crawford County	10/11/1985	Madison County	02/08/1983	Turner County
07/05/1985	Crisp County	01/11/1983	Marion County	03/10/1992	Twiggs County
04/19/1990	Crisp County Power	12/01/1983	McDuffie County	06/14/1984	Unified Government of Georgetown-Quitman County
03/16/1984	Cusseta-Chattahoochee Unified Government	01/01/1994	McIntosh County	04/29/1985	Unified Government of Webster County
07/05/1985	Dade County	08/31/2004	Middle Flint Regional 911 Authority	04/20/1991	Union County
12/30/1982	Dawson County	09/28/1992	Middle Georgia Regional Commission	11/01/2011	Valdosta-Lowndes Co. Conference Center & Tourism Authority
07/10/1983	Decatur County	06/24/1986	Miller County	07/01/1995	Valdosta-Lowndes County Airport Authority
05/31/1993	Desoto Trail Regional Library	02/19/1983	Mitchell County	02/01/2002	Walker County
01/01/2009	Dodge County	10/08/1982	Monroe County	04/01/2001	Walton County *
10/08/1982	Dooly County	03/30/1984	Montgomery County	06/02/1983	Ware County
01/01/2018	Douglasville-Douglas Co. Water & Sewer Authority*	02/25/1983	Morgan County	03/16/1993	Warren County
11/13/2009	Early County	08/01/2008	Newton County *	07/01/1993	Washington County *
02/18/1983	Echols County Consolidated Gov't.	02/26/1983	Oconee County	03/21/1985	Wayne County
09/01/1982	Effingham County	03/22/1993	Oconee Regional Library	10/18/1983	Wheeler County
01/01/2017	Elbert County	01/05/1988	Oglethorpe County	04/29/1985	White County
07/01/1982	Emanuel County	05/13/1985	Paulding County	11/05/2009	White County Water Authority
04/15/1983	Evans County	05/02/2018	Paulding County Industrial Building Authority	09/01/2002	Whitfield County *
04/03/1984	Fannin County	10/08/1982	Peach County	02/07/1986	Wilcox County
02/19/1993	Flint River Regional Library	02/07/1986	Pickens County	01/01/2013	Wilkes County
01/01/2019	Floyd County*	11/15/1983	Pierce County	08/17/1982	Wilkinson County
04/12/1986	Franklin County	12/31/1983	Pike County	04/29/1985	Worth County
08/29/1982	Gilmer County	02/23/2012	Pike County Parks and Recreation		
02/27/1986	Glascock County	06/01/2008	Pike County Water & Sewerage Authority		
07/01/2012	Glynn County *	03/01/2020	Pine Mountain Regional Library		
06/25/1984	Gordon County	04/09/1985	Polk County		

* Large Deductible Member



INTERLOCAL RISK MANAGEMENT AGENCY
Property & Liability
179 Members / January 2024

10/09/1987	Appling County	01/14/2003	Flint River Regional Library	04/15/1988	Oglethorpe County
10/01/2010	Atkinson County	04/01/2005	Floyd County	07/01/1994	Paulding County
07/01/2010	Atkinson County Solid Waste Authority	12/31/2001	Forsyth County	11/12/2008	Paulding County Airport Authority
01/01/2006	Bacon County	11/24/1993	Franklin County	04/01/2007	Paulding County Industrial Building Authority
05/01/2000	Baker County	08/22/2012	Franklin County Building Authority	12/31/1997	Pike County
03/01/2003	Baldwin County	02/15/2005	Gilmer County	12/01/2009	Pike County Parks and Recreation Authority
10/01/1987	Banks County	08/01/2015	Glascocock County	03/01/2020	Pine Mountain Regional Library
01/01/2003	Bartow County	04/25/2009	Glynn County	03/01/1996	Polk County
05/01/2005	Bartow-Cartersville Development Authority	10/01/1991	Gordon County	06/12/2012	Polk County Water, Sewage & Solid Waste Authority
02/01/2003	Bartram Trail Regional Library System	12/31/1987	Grady County	01/15/2004	Pulaski County
08/01/2021	Ben Hill County	01/01/1996	Greene County	10/18/2003	Putnam County
01/21/2003	Bleckley County	09/20/2016	Habersham County	04/06/1992	Rabun County
02/15/2015	Brantley County	04/01/2007	Hancock County	01/24/2015	Randolph County
11/01/1988	Bryan County	03/05/2014	Haralson County	07/01/1991	Rockdale County
10/14/2020	Bryan County Public Facilities Authority	10/01/2002	Harris County	01/01/2002	Satilla Regional Water & Sewer Authority
04/15/2004	Bulloch County	01/01/2003	Hart County	12/31/2002	Schley County
12/01/1998	Butts County	04/01/2007	Hart County Water & Sewer Authority	10/01/1987	Screven County
02/01/1998	Butts County Water & Sewer Authority	10/01/2002	Heard County	06/15/2008	Seminole County
12/05/2017	Candler County	02/19/1992	Henry County	07/01/2003	Sinclair Water Authority
01/01/2003	Carroll County Water Authority	06/01/2002	Henry County Library System	04/01/1997	South Georgia Regional Library System
06/01/1991	Charlton County	10/01/2021	Hospital Authority of Colquitt County	07/01/2004	Southwest Georgia Regional Commission
03/05/2003	Chattooga County	07/01/2000	Houston County	09/01/2021	Spalding County
01/01/2017	City of Dublin & County of Laurens Development Authority	04/01/2011	Houston County Development Authority	12/31/1999	Stephens County
10/01/1987	Clay County	01/01/2024	Irwin County	10/06/2005	Stephens County Development Authority
10/01/1987	Clinch County	07/10/1988	Jackson County	07/17/1988	Stewart County
02/01/2011	Clinch County Development Authority	10/04/1998	Jasper County	07/17/1988	Stewart County Water Sewer Authority
08/01/2006	Coastal Plain Regional Library	03/15/2001	Jasper County Water & Sewer Authority	01/01/2004	Sumter County
01/01/2005	Coffee County	03/02/2005	Jeff Davis County	05/01/2011	Talbot County
07/01/1991	Colquitt County	07/01/1993	Jefferson County	04/26/2003	Taliaferro County
10/01/1994	Columbia County	01/01/2003	Jefferson County Library System	11/01/2004	Tattnall County
07/24/2003	Conyers-Rockdale Library System	10/26/1992	Johnson County	12/31/2012	Taylor County
06/07/1997	Cook County	03/12/2019	Joint Development Authority of Jasper Morgan, Newton, and Walton County	10/05/1992	Telfair County
12/12/2000	Crawford County	04/19/2005	Jones County	07/01/1992	Terrell County
09/01/2001	Crisp County	02/20/1988	Lamar County	05/14/1993	Thomas County
03/05/1998	Cusseta-Chattahoochee Unified Government	07/01/2019	Lamar County Solid Waste Authority	05/23/2011	Thomas County Public Library
03/01/1995	Dade County	12/31/2000	Laurens County	02/01/1991	Tift County
03/01/1998	Dawson County	01/13/2003	Lee County	07/01/1996	Towns County
07/12/2013	DeKalb County Private Hospital Authority	07/15/2003	Lee County Utilities	07/01/1991	Treutlen County
01/24/2005	Decatur County	08/01/2020	Lincoln County	10/01/2009	Treutlen County Development Authority
10/01/2004	Development Authority of Bartow County	04/01/1994	Long County	01/01/2006	Tri County Joint E-911 Authority
11/10/2020	Development Authority of Bryan County	08/17/2012	Lower Chattahoochee Regional Transit Authority	08/01/1992	Turner County
03/14/2012	Development Authority of DeKalb County	07/01/1994	Lowndes County	11/06/1993	Twiggs County
10/01/2002	Development Authority of Jefferson County	09/19/1997	Lumpkin County	10/01/1987	Unified Government of Georgetown-Quitman County
01/28/2022	Development Authority of Long County	01/01/2001	Lumpkin County Water & Sewerage Authority	04/01/1998	Unified Government of Webster County
01/22/2001	Development Authority of Monroe County	01/15/2001	McDuffie County	02/11/2002	Union County
07/20/2012	Development Authority of Rabun County	05/30/2002	McIntosh County	09/11/1997	Upper Oconee Basin Water Authority
09/10/2020	Development Authority of Walton County	07/01/2002	McIntosh County Industrial Development Authority	02/23/2000	Valdosta-Lowndes Co. Conference Center & Tourism Authority
10/01/2004	Development Authority of Washington County	04/01/2006	Meriwether County	06/04/1995	Valdosta-Lowndes County Airport Authority
05/25/1999	Dodge County	08/04/2010	Meriwether County Water and Sewerage Authority	01/01/2021	Walker County
10/14/2023	Dooly County	08/31/2004	Middle Flint Regional 911 Authority	07/01/2007	Walton County
09/01/2003	Douglasville-Douglas Co. Water & Sewer Authority	03/26/1995	Miller County	02/18/2017	Warren County
10/01/2002	Early County	01/17/1992	Mitchell County	01/12/1988	Washington County
02/03/1995	Echols County Consolidated Government	02/01/1999	Monroe County	10/01/2002	Washington County Airport Authority
10/01/1987	Effingham County	09/08/2002	Montgomery County	10/01/1987	Wayne County
01/01/2017	Elbert County	04/03/1991	Morgan County	07/01/1999	White County
10/01/2000	Emanuel County	09/25/2017	Moultrie-Colquitt County Parks and Recreation Authority	01/01/2003	Whitfield County
10/01/2002	Emanuel County Development Authority	10/01/1987	Oconee County	01/19/2003	Wilcox County
01/01/1999	Evans County	07/15/1997	Oconee County Industrial Development Authority	08/03/1993	Wilkinson County
12/01/2016	Fall Line Regional Development Authority				Worth County
12/01/1995	Fannin County				
01/01/2015	Fannin County Water Authority				
07/01/2023	Fayette County				



ACCG-IRMA & ACCG-GSIWCF

SAFETY DISCOUNT VERIFICATION FORM

Complete & Return between August 1, 2024 and September 16, 2024 to Receive a Discount.

- The appointed **ACCG-IRMA Safety Coordinator** is _____
(Safety Coordinator is responsible for the Safety Program)

Position _____ Email: _____

- The appointed **ACCG-GSIWCF Safety Coordinator** is _____
(Safety Coordinator is responsible for the Safety Program)

Position _____ Email: _____

TRAINING REQUIREMENTS

- SAFETY COORDINATORS

COMPLETE SAFETY COORDINATOR MODULES I, II, AND/OR III _____
(COURSE / DATE)

COMPLETE SAFETY COORDINATOR MODULES I, II, AND/OR III _____
(COURSE / DATE)

- ANY EMPLOYEE

ATTEND LGRMS TRAINING COURSE OR WEBINAR _____
(COURSE / DATE)

DEPARTMENTAL SAFETY MEETINGS OCT-DEC JAN-MAR APR-JUN JUL-SEP

SAFETY COMMITTEE MEETINGS OCT-DEC JAN-MAR APR-JUN JUL-SEP

SAFETY ACTION PLAN [DUE APRIL 1ST to LGRMS] _____
(DATE SUBMITTED)

The members of the Board of Commissioners of _____ County
(Name of County)

hereby verify that they fully comply with the requirements of the Safety Discount Program.

ACCG-IRMA YES NO N/A ACCG-GSIWCF YES NO N/A

County Chairman Signature

Date

Email accginsurance@accg.org

ACCG

INTERLOCAL RISK MANAGEMENT AGENCY

[Property & Liability]

The following additional requirements apply only to COUNTY MEMBERS of ACCG-IRMA.

AUTHORITIES are **NOT** eligible for the ACCG-IRMA Safety Discount.

- 1. A **PERSONNEL POLICY MANUAL** must be in place for all **COUNTY DEPARTMENTS**. This can be one policy manual or multiple policy manuals covering all county departments. All personnel policies must have a documented annual review and update. These policies would be included:
 - Hiring / Termination
 - Employee / Supervisor Training
 - Harassment
 - EEOC & Non-Discrimination
 - Email / Internet Policy
 - Drug Free Workplace
 - Motor Vehicle

- 2. **HARASSMENT TRAINING** is to be provided to all employees and documented on an annual basis.

- 3. **MOTOR VEHICLE REPORTS (MVR)** must be obtained on ALL employees before they are permitted to drive county vehicles because they are a major source of liability losses for county governments. The purpose is to assist in determining the risks of drivers that are behind the wheel of county vehicles.

While it is a good policy to put policies in place to restrict the driving of employees with poor driving records, this is not a requirement to receive the safety discount. The counties will continue to make their own decisions as to which employees will drive the county vehicles.

□ 4. **PUBLIC TRANSIT SERVICES** have increased auto liability risks due to the many passengers being transported. Members that provide these services must:

- Maintain training documentation showing all transit drivers are current in the PASS driver training program, including hands-on wheelchair securement;
- Maintain training documentation showing all drivers have annual hands-on training for wheelchair lifts, tie downs and passenger restraints;
- Maintain at least six months of documentation for all daily per-shift inspections of all lifts, tie downs and passenger restraints;
- **BEST PRACTICE:** Maintain at least six months of camera recordings for devices inside all transit units and have a documented retention policy on these recordings. If you are not able to meet this requirement, the member must report the claim to the ACCG Claims Administration Services and send a recorded video for any of the following types of incidents:
 - Any reported or identified, slips, trips, and/or falls during vehicle operation or entry / exit of vehicle.
 - Any reported or identified damage incidents to passenger's mobility equipment (scooter / wheelchair).
 - Any reported or identified altercations (verbal / physical) between passengers or between driver and passenger.
 - Any reported or identified injuries or property damage.
 - Any reported or identified medical / health incidents.
 - Any refusal of passenger to buckle up or secure mobility equipment.
 - Any failure of passenger restraints, straps, tie downs or seatbelts.
 - After any testing for cause or documented safety vehicle deficiencies.
 - Any vehicle crashes, collisions, or sudden stops.

This requirement should help prevent a claim and/or assist in the defense of a claim.

SHERIFF'S OFFICE

ACCG-IRMA

ACCG-IRMA Requirements for all County operations are found on pages 18 & 19.
The additional requirements below apply only to the SHERIFF'S OFFICE.

1. The **SHERIFF'S OFFICE** must have a written **POLICY MANUAL** in place based on the "*Georgia Sheriffs' Association Georgia Standards*". The manual must have a documented annual review and update.

The policy should include:

If different from County –

- Hiring / Termination
- Employee/Supervisor Training
- Harassment
- EEOC & Non-Discrimination

Plus -

- Motor Vehicle Operations
- Pursuit
- Use of Force
- Arrests
- Internal Affairs

2. A **SHERIFF'S OFFICE WITH A JAIL FACILITY** must have a written **POLICY MANUAL** based on "*Georgia Sheriffs' Association Georgia Standards for Adult Pretrial Detention Facilities*". The manual must have a documented annual review and update.

The policy should address:

- Inmate Medical
- Civil Rights
- Emergency Action Plan
- Jail Suicide Prevention

3. **COUNTY JAIL FACILITIES** which are operated by the **SHERIFF'S OFFICE** are to be staffed accordingly in order to permit jailers and dispatchers to perform separate job duties. A *Georgia Sheriffs' Association Staffing Analysis & Report* is recommended to help determine proper staffing levels for the jail operations.

4. **LAW ENFORCEMENT RISK SPECIALIST (LERS) WILL BE DESIGNATED BY THE SHERIFF.**
To navigate today's complex landscape more successfully, it is crucial for agency leadership to take a proactive approach to identify, assess, and mitigate the inherent risks arising out of law enforcement. An internal Law Enforcement Risk Specialist (LERS) can support organizational leadership to better manage the risks. The LERS will work directly with the Sheriff as either a primary or additional duty position and serves as a point of contact to coordinate activities with the LGRMS law enforcement risk consultant, public safety risk consultant, and risk control consultants.

The Law Enforcement Risk Specialist (LERS) should guide the agency in addressing departmental law enforcement risks by utilizing valuable risk management concepts.

- Who should be appointed or designated as the Law Enforcement Risk Specialist
 - Command staff or ranking personnel
 - Agency decision maker
- Suggested Expertise for the Law Enforcement Risk Specialist
 - Experienced law enforcement officer well-versed in the goals and operations of the agency.
 - Collaborates proficiently across the organization.
 - Committed to reducing departmental risk.
 - Knowledge of community structure and local issues.
 - Recognize the need for confidentiality.
 - Communicates effectively.
 - Pays attention to detail.
 - Receives good performance reviews.

5. **LERS TRAINING REQUIREMENT** is a 6-hour course for the Law Enforcement Risk Specialist which will help them understand how to implement the prescribed law enforcement risk management process. If the Sheriff's Office has earned a certification through the Georgia Association of Chiefs of Police or accreditation through the Commission of Accreditation for Law Enforcement Agencies or through the Office of Sheriff Accreditation Program in Georgia, there is no requirement to attend the LERS Training Course, but it is still highly encouraged.

LGRMS is sponsoring this training to assist law enforcement leadership and command staff alike, identifying and addressing risks associated with the day-to-day agency operations. The LERS training will provide the risk specialist with the information needed to inform and support leadership before, during, and after a potential liability or officer injury event.

- Topics to be covered:
 - Identify, assess, and mitigate departmental risk.
 - A proactive approach to managing law enforcement risk.
 - Decreasing departmental liability and increasing professionalism.
 - Evaluation, review, and revision of current risk management concepts.
 - Integration of risk management principles and theories into daily operations.
 - Strategies for reviewing policy, training, and supervision.
 - Creating an agency-specific system to evaluate departmental risk.

LOCAL GOVERNMENT RISK MANAGEMENT SERVICES

Members have access to an exceptional resource of safety and risk control expertise through Local Government Risk Management Services (LGRMS). Founded in 1988, LGRMS is a non-profit organization sponsored by the Insurance Programs of the Association County Commissioners of Georgia (ACCG) and Georgia Municipal Association (GMA). LGRMS' services are included at no additional charge to ACCG-IRMA and ACCG-GSIWCF members.

Each member of the ACCG Insurance Programs is assigned a LGRMS Risk Control Consultant to provide expertise in loss control and safety. LGRMS Risk Control Consultants visit onsite to consult with members on existing loss issues, evaluate existing loss prevention and control efforts, and submit recommendations for suggested improvements. Steve Shields, Chris Ryan, Vincent Scott and Weston Cox are the LGRMS Risk Control Consultants. They are available to share their knowledge with the members in implementing and maintaining a successful safety program. See the map on page 24 to find your region and Risk Control Consultant.

Individual member losses are reviewed to help determine possible loss trends and help serve as a guide to focus member loss prevention and control activities. LGRMS will perform an annual audit to confirm the safety criteria and training requirements have been met.

LGRMS offers a wide range of training programs provided in various ways for employees, as well as all levels of management and elected officials.

- **Regional Training:** Half-day to full-day programs focusing on individual, management, or technical topics. Teaching sites are located around Georgia to make it easier for participants to attend. Programs include a course manual or handout materials.
- **Focused Series:** These classes are taught onsite at the member location for 1-2 hours.
- **Online Training:** A variety of courses, covering topics ranging from human resources, safety, management, and law enforcement operations, are offered by LGRMS through **LocalGovU**, the leading provider of online training for public entities nationwide. These courses are available 24/7 from any computer at no additional cost.
- **Webinars:** Topics of interest to county governments are offered by LGRMS throughout the year.

A variety of publications are emailed throughout the year that cover employee safety, liability, and risk management topics that can be used by members in developing successful efforts to prevent losses.

Direct any inquiries to Shamilla Jordan at LGRMS 678-686-6283. LGRMS can also be reached at 678-686-6279 or 800-650-3120 for technical assistance or contact your LGRMS Risk Control Consultant noted on page 23.

DIRECTORY

LOCAL GOVERNMENT RISK MANAGEMENT SERVICES

3500 Parkway Lane, Suite 110 • Peachtree Corners, Georgia 30092

678-686-6279 • 800-650-3120

Fax: 770-246-3149

GO TO www.LGRMS.com for an updated DIRECTORY

or EMAIL lgrmsadmin@lgrms.com

Loss Control Operations

BECK, DAN

Director of Loss Control
(Direct Line) 678-686-6280
Email: dbeck@lgrms.com

WATTS, DENNIS

Training, Communication
& Public Safety Manager
(Direct Line) 678-686-6284
(Business Cell) 404-821-3974
Email: dwatts@lgrms.com

JORDAN, SHAMILLA

Office Manager
(Direct Line) 678-686-6283
Email: sjordan@lgrms.com

STEPTER, CORTNEY

Administrative Coordinator
(Direct Line) 678-686-6282
Email: cstepter@lgrms.com

Risk Control

SHIELDS, STEVE

Risk Control Manager
North Georgia Risk Control Consultant
(Business Cell) 404-416-3920
Email: sshields@lgrms.com

RYAN, CHRIS

West Georgia Sr. Risk Control Consultant
(Business Cell) 229-942-2241
Email: cryan@lgrms.com

SCOTT, VINCENT

East Georgia Risk Control Consultant
(Business Cell) 470-698-9614
Email: vscott@lgrms.com

COX, WESTON

South Georgia Risk Control Consultant
(Business Cell) 404-520-6646
Email: wcox@lgrms.com

SELLERS, NATALIE

Sr. Law Enforcement Risk Consultant
(Business Cell) 404-904-0074
Email: nsellers@lgrms.com

Public Safety Risk

TROTTER, DAVID

Sr. Public Safety Risk Consultant
(Business Cell) 706-491-4015
Email: dtrotter@lgrms.com

ATTABERRY, GRIFFIN

North Georgia –
Public Safety Risk Consultant
(Business Cell) 404-313-8853
Email: gattaberry@lgrms.com

WASNER, KAITLYN

South Georgia –
Public Safety Risk Consultant
(Business Cell) 770-686-4782
Email: kwasner@lgrms.com

RISK CONTROL REGIONS



Northern Region
Steve Shields
 sshields@lgrms.com
404.416.3920



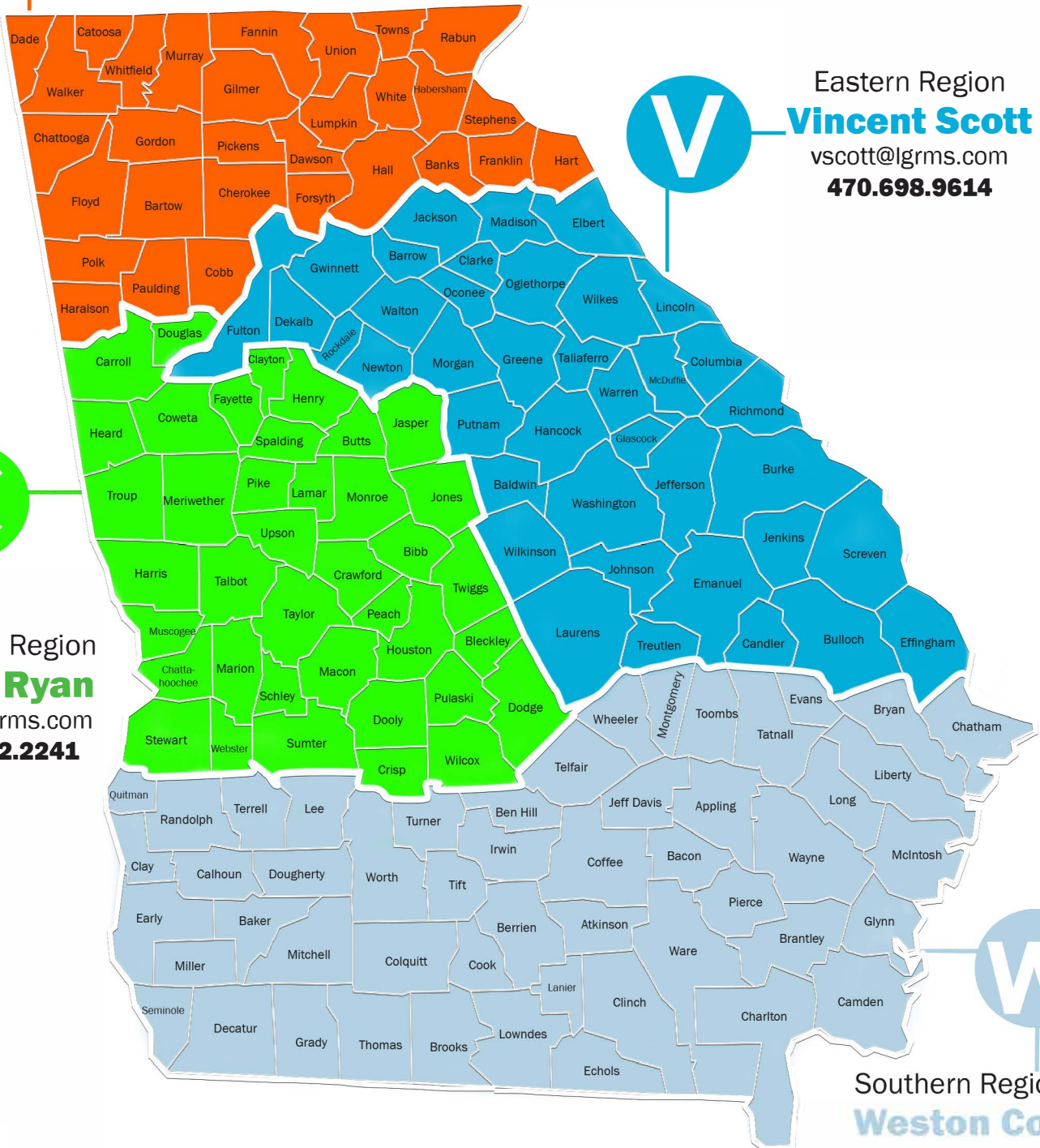
Eastern Region
Vincent Scott
 vscott@lgrms.com
470.698.9614



Western Region
Chris Ryan
 cryan@lgrms.com
229.942.2241



Southern Region
Weston Cox
 wcox@lgrms.com
404.520.6646



LGRMS
RISK CONTROL
ACCG | GMA

Local Government Risk Management Services
 3500 Parkway Lane . Suite 110 . Peachtree Corners, GA 30092
 Ph: 678.686.6279 . Toll Free: 800.650.3120 . Fax: 770.246.3149
www.lgrms.com

SEND

*** Safety Action Plan**

TO LGRMS

NO LATER THAN APRIL 1, 2024

*** Safety Discount Verification Form**

TO ACCG

NO EARLIER THAN AUGUST 1, 2024

AND

NO LATER THAN SEPTEMBER 16, 2024

Thank you for your participation

IN THE

ACCG SAFETY DISCOUNT PROGRAM

If you have any questions about the ACCG Safety Discount Program, please contact Penny Henderson at 404-589-7834 or phenderson@accg.org.

ACCG Insurance Programs

191 Peachtree Street, Suite 700

Atlanta, GA 30303